
École Parc Élémentaire Fundraising Society Meeting

Wednesday September 21, 2022 - School Library

Attendees

Jennifer Dechaine - Chair
Amanda Shand- Co Chair
Amy Archibald - Secretary
Meghan Anderson - Member
Leanna Betchel - Hot Lunch Coordinator
Jasymen Garbe - Treasurer
JJ Dechaine - Member
Daniel Verhoeff - Principle
Shelley Boswell - Vice Principal

Land acknowledgment

Land acknowledgments - Shelley Boswell

Thank the land and protected the relationship with the land

Last Meeting Follow-up

Approval of minutes June 2022.

Approval of Agenda, September 21, 2022

Treasurer Report

1. Application for insurance is submitted.
 2. Annual return comes up in January.
 3. Date for Audit is set, documents handed off tonight for JJ D and Sara B.
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Budget Draft

Casino Fund \$5500

- Jen asked for us to be put on a waitlist for 2023 Casino.
- Reminder that Casino funds can only be used for school programing and Educational Supplies.
- Question posed about deferring our funds for another year in case we need to hold back for 2023-2024 school year.
 - Group consensus was to not ask for a deferral but to manage until we receive a casino in 2024.

General Revue sitting at \$13802.17

- Discussed categories for funding including: greenspace, emergency lunch food, agendas, classroom stipend, teachers appreciation program, WIX website, bank and insurance fees, carnival, composting program, Raz kids, staff wellness and classroom furniture.
- Suggested around \$1000 is needed for the basic costs for the year and hoping to raise funds of around \$6000 again this year (similar to last years raised amounts).

Discussion on General Revenue spending 2022-2023

- Agendas
 - agreed to carry forward to this year for the 2023-2024 school year. Spending will happen in quarter 3.
- Teacher appreciation
 - Discussion on whether some teacher appreciation funds could be moved to the zen room instead of catered lunches and dinners this year.
 - Costs could be lowered and parents could offer potluck provisions for lunch instead of ordering for the teachers.
 - Agreed to take teacher appreciation and zen den and amalgamate the funds and lower it to \$1000 and then reassess in January.
- Classroom stipends
 - Agreed to carry forward for this year.
- Lunch emergency Fund

- need to zero the breakfast club funds of around \$300 which will be taken care of by Amy A. And will be reimbursed through a vendor account from school. The Fundraising Account will budget \$300 for remainder of year
- Carnival
 - lower budget to \$300
- Compost program
 - Agreed to keep at \$100 which is a generous amount to run the program
- Greenspace maintenance
 - \$500 which is a cushion and is to be determined on what these funds can be used for throughout the year.
- Garden club
 - \$ 300 to be used for supplies.
- Greenspace savings
 - Funds that are in the general account but are allocated towards greenspace if needed.
- Raz kids - \$2004.00
 - **Motion to spend \$2004.00 on Raz kids accounts for the whole school. - see principals report.**
 - JJ D Motion
 - Amy A second
 - Motion Passed
- Classroom furniture
 - No funds are allocated to this in 2022-2023 year.

Principals Report

Wish list:

- Literacy resources for 4-6.
- Teacher support kit for above resources (grade 4) \$350
 - Literacy resources are in need for grade 4-6 level. 60 books for each grade have already been purchased by the school at a cost of \$4905. A family has donated \$1000 towards this cause leaving the school cost of \$3905.
 - \$4905 minus the \$1000 Donation pulse the cost of teacher support kit for Grade 4 (costs of \$350)
 - **Motion to spend the remaining cost of the literacy resources (\$4000) and teacher support kit (\$350) from the remaining Casino Funds.**
 - Mehgan made motion
 - JJ - Second
 - Motion passed.

- “Zen Den” Support snacks for the teachers
- Classroom tables. Will cost around \$10000. Numbers are to be confirmed. Number by end of October
- Raz Kids \$2004 has already been purchased and can be paid for from the school council.
 - See General Revenue Spending above.

Meet the teacher night:

Friday September 23rd starting at 4:30pm. Move into school to meet teachers in classrooms by 5:30pm. School Dance will run 6:30-7:30pm

Parent council will run the BBQ

Jennifer Dechaine will purchase supplies for the BBQ but will be paid for by the school.

BBQ will be set up on the basketball courts behind the school (by playground)

Parents donated glow sticks so they will be handed out at the door by grade 6 kids to welcome.

Joe Eyestone volunteers to DJ the dance.

Meghan set up a QR code for Friday night to promote grizzly gear and make posters for the school.

Fundraising Plan and Schedule 2022-2023

October: Hot lunch / farm to school / Spirit wear - anticipate a return of \$1000

November: Hot lunch

December: Hot lunch and Food bank (food bank drive is all donated to food bank)

January: Hot lunch

February: Hot lunch and Panago Pizza Coupons

March: Hot lunch

April: Hot lunch and Diabetes dance (funds raised go to diabetes research)

May: Hot lunch



June: Hot lunch

Ongoing: Cobs and Tru Earth.

Other Ideas Discussed

- Fun script
- Cobs gift cards
- Thiels Gift Cards.

Diabetes fundraiser will run from November launch with an assembly for awareness. November 18th will be blue shirt day.

Stephanie Hayden will do a fundraiser in December in conjunction with Christmas concert
Flynn Anderson will do Activity in Spring.

June will be a year end wrap up assembly and donation to Dr. Sheparo.

Spirit Wear

Spirit Wear: Meghan A is heading. She has chosen hoodies and shirts in every colour. This will launch Tuesday October 11th.

Will close on October 24, 2022 to give time to late orders.

Spirit wear socks: minimum order is 30 for each design. Two options are green and black with the grizzly. Will be rolled out on our website with the grizzly gear.

Farm to school

Leanna B is heading this and has set up the fundraiser with the Farm to School. This will launch Monday September 26th. Will close October 6. Pick up on October 26-27.

Hot lunch program

Leanna B Set up a schedule for September - December 2022. The first one will be October 14, 2022.

Teacher appreciation:

Tabled until next meeting.



Meeting adjourned 8:57pm

Action:

- Reassess Teacher appreciation budget in January
- Thiel's fundraiser review in January.
- October Fundraising ideas for Diabetes.
- Meghan to put spirit wear in the gazette
- Meghan got a spirit wear website set up October.
- Meghan talk to Jordan about holding fundraiser for another few months.
- Leanna send home info sheet for farm to school, info in gazette.
- Amy to get Farm to school on website.
- Amy to help Meghan launch Spirit wear on website.
- Jen give Amy finalized yearly fundraising plan.
- Amy put fundraising plan on Website.
- Leanna to put gazette info for hot lunch instructions.
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