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# École Parc Élémentaire Fundraising Society Meeting

Wednesday October 26, 2022- School Classroom Downstairs - 8:26pm

## Attendees

Jennifer Dechaine - Chair  
Amy Archibald - Secretary  
Meghan Anderson - Member  
Leanna Betchel - Hot Lunch Coordinator  
Jasymen Garbe - Treasurer  
JJ Dechaine - Member  
Daniel Verhoeff - Principle  
Shelley Boswell - Vice Principal  
Devon Cline - Member  
Tiffany Posberg - Member

## Last Meeting Follow-up

Approval of minutes September 21, 2022 - Jasmyne Garbe

Approval of Agenda, October 26, 2022 - Leanna Betchel

## Special Resolution Bylaw Amendment:

Jennifer Dechaine has edited and they are now in compliance with the AGLC and ASCA.

“Article 4 – Governance of the Society A. The Officers of the Society are the Chair, Vice-Chair, Secretary and Treasurer. B. A person can be appointed or elected an Officer if they were present at the meeting when being appointed or elected, and did not refuse the appointment. They may also become an Officer if they were not present at the meeting but consented in writing to act as an Officer before the appointment or election. C. Any Officer, upon a majority vote of all members in good standing, may be removed from office for any cause which the society may deem reasonable. D. The officers and directors so elected shall form a Board, and shall serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated

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in the notice calling such meeting. Any member in good standing shall be eligible to any office in the society. E. All Officer positions must be filled by parents members as defined in Article 2.A; F. Every parent member is eligible to be elected to an Officers position with the Society; G. The terms of office are from the Annual General Meeting to the following Annual General Meeting. Any elected member may serve two (2) consecutive terms in the same position unless otherwise decided by the membership. H. The Officers of the Society will be elected by parents members attending the Annual General Meeting or, in the event of vacancies after the Annual General Meeting, appointed at the first Society meeting after the Annual General Meeting; I. The Officers of the Society will carry out the day-to-day operation of the Society. J. No Officer may accept payment for their volunteer time as Officer of the Society."

Approval motioned by: Amy Archibald

2nd by: JJ Dechaine

Passed by voting members

\* Bylaws will be submitted by Jen Dechaine to corporate registries and AGLC.

### Treasurers Report: - Jasmyne Garbe - Treasurer

1. Audit - Completed by JJ Dechaine and Charmaine Marten in October, 2022
2. Insurance - Applied and waiting for come back on insurance.
  - a. Jasmyne will follow up with EIPS in the next few weeks if she hasn't heard from them.
3. Paypal - Jasmyne has set up all the paypal to receive funds.
4. Current budget balance:
  - a. Casino = \$5500 ;
  - b. General Funds = \$13000
  - c. Clarification of Raz kids \$2004 from general revenue
  - d. Literacy \$3300 from Casino.
5. Wix and paypal deposits to be monthly instead of Daily deposits into our account, changed by Jasmyne Garbe in October 2022.

### Principals Report: Dan Verhoeff - Principle

Zen Den progress: See School Council Minutes

Teachers Wishlist: No other requests at this point.

- a) A dad wants to support the school to add 10 more desks donated from a company. Dan Verhoeff will work to decide which furniture to purchase with this donation.

## Past Fundraising Reports:

### Farm to school: Leanna Betchel

- Total school earnings = \$1287.50 to our school.
- 62 bundles orders.
- 751lbs of food donated to the food bank.
- Registered for a fundraiser online on Sept 17th and confirmed.
- Information sent home September 22nd.
- Posted in Gazette on Sept 25th
- Orders deadline Oct 11th
- Delivery date Oct 26th, pick up that day.
- Total sold \$2575.00

### Spirit Wear: - Meghan Anderson

Still in progress - will report back in the November meeting.

### Meet the Teacher Night and Dance: - Jen Dechaine

We had a larger than expected turnout. We had around 150 families come.

We bought and ate 400 Hotdogs.

The dance was well attended.

The BBQ said we could use another BBQ or start earlier to cook.

Teachers had the opportunity to connect with parents.

Recommendations for next year:

- Keep people outside the whole time (not into classrooms).
- Look into getting a company to sponsor the BBQ
- Gym needs to have more light for safety reasons.

## Hot Lunch: - Leanna Betchel

Net Earnings for September

- Panago = \$577
- Freson Bros = \$214.10

Future Hot lunches - Panago November and A&W .

December - Panago and Cobs

Leanna will make changes to help remind parents of their order. She will send email reminders for the next few hot lunches.

## Emergency Food Reserve Report:

Fruit Bowl is going really well. Students really enjoy the option of fruit at the front.

Fresons is gave us \$250 to use at their store for groceries.

Coop will also give us gift cards for fruit in front.

Letter was sent to Safeway to ask for similar donation.

Leanna Betchel will work on Thank you cards to these companies for donations.

## Composting program:

Grade 4 is going strong.

Amy will follow up with the city if it gets moved to biweekly in November.

Dan Verhoeff is overseeing the composting club for the time being.


## New Business Fundraisers:

### Rotary Club Grant:

Jen requested and received a grant for \$600 for the wellness room.

- Clarification from September budget: \$1000 into teacher appreciation program.  
\$400 into staff wellness room so with the grant we have \$1000 going towards the staff wellness room.

## Write on Stationery:



We received the check at the end of August. \$641 was deposited into the school account to be used for office and school supplies for the school.

### **Green Space Project Report:**

Fence was installed which was the last element of the Shell grant for the indigenous outdoor spaces. Dan talked with EIPS and the fence is built to code. Gate will be put in by the end of the week. Hoses and garden supplies have been winterized.

### **Tree Canada Grant:**

The process is open again to apply for a grant. We will apply again this year. Jen Dechaine and Amy Archibald will look into the application process.

### **Diabetes Fundraiser:**

See notes for School Council.

## **Food Bank by EPE Staff**

Christmas time food bank. Dan Verhoeff will let us know when and what they need help with.

## **Teacher Appreciation Strategy Updates:**

See Zen den notes in the School Council Meeting.

## **Questions:**

Idea brought up to have a running wishlist for staff. Amy will talk to Sherri on logistics on this piece.

Meeting adjourned 9:25pm



## Action:

- Reassess Teacher appreciation budget in January
- Thiel's fundraiser review in January.
- Spring Fundraising ideas for Diabetes.
- Jen Dechaine to Submit new Bylaws to AGLC
- Jasmyne to check on insurance with EIPS.
- Amy A and Jen Dechaine to look into Tree Canada application
- Leanna Betchel to send Thank you Cards to donating business for food.
- Jen to send thank you to Rotary club