

---

# École Parc Élémentaire Fundraising Society Meeting

Wednesday November 30, 2022- School Library 8:14pm

## Attendees

Amanda Shand -Vice- Chair  
Amy Archibald - Secretary  
Meghan Anderson - Member  
Leanna Betchel - Hot Lunch Coordinator  
Jasymen Garbe - Treasurer  
JJ Dechaine - Member  
Daniel Verhoeff - Principle  
Shelley Boswell - Vice Principal  
Ralph SoroChan - Trustee

## Last Meeting Follow-up

Approval of minutes October 26, 2022 - approved by: Jasmyne Garbe Second by: JJ Dechaine

Approval of Agenda, November 30, 2022 - approved by: Leanna Bechtel Second by: Amy Archibald.

## Treasurer's Report: - Jasmyne Garbe - Treasurer

1. Insurance - **the check will be paid by Jasmyne this week ( by Dec 4).**
  2. Agenda for 2022/2023 - were not paid for by school council
    - a. Discussion about whether to cover this cost for next year (2023/2024).
      - i. Because it wasn't necessarily missed from the administration, the fundraising society decided to cut this from the budget for this year and re- allocated those funds to the classroom stipend funds for the teacher. This will be re-visited in in 2023.
  3. Classroom Stipend 2021/2022 - was missed and not paid for by school council.
-

- a. Discussions about increasing the classroom stipend by \$50 for \$150 per class. The amount will balance out because we are not sponsoring agenda's for next year.
  - i. **Motion \$150 for 12 classrooms (including music and two kindergarten classes). - Motioned by: Amy Archibald, Second by: Meghan Anderson**  
**- Motion passed by the group.**
- 4. Approval of last year statements
  - i. **Motion to approve by: Leanna Bechtel second by: Amy Archibald**  
**- Motion passed by the group.**
- 5. Casino = \$1779.65
- 6. General Funds = \$16,478.98 (Wix - \$2,609.49 Paypal-\$657.98)
- 7. AGLC report due January 3. **Jen Dechaine needs to approve and Jasmyne will submit.**
- 8. Rotary Club cheque was deposited.
- 9. AGLC amendments were changed and submitted. Waiting to hear back.

### Principals Report: Dan Verhoeff - Principle

- 1. Food bank drive will not happen this year due to lack of time.
- 2. Diabetes fundraisers -
  - a. DRIFCan is the society that we are donating to.
  - b. Has raised \$930.00 so far with online donations.
  - c. Bake sale will run for fundraising during the Christmas Concerts Dec 13 and 14 in the evening.

### Past Fundraising Reports:

- 1. Spirit Wear: - Meghan Anderson
  - a. Spirit wear will be available before Christmas.
  - b. Report on numbers in January.
- 2. Hot Lunch: - Leanna Betchel
  - a. Net Earnings for November
    - i. Panago = \$332.00
    - ii. A&W = \$328.55
  - b. December - Panago and Cobs

### Emergency Food Reserve Report:

1. Food in the office is very well received. And will keep getting stocked by Leanna Bechtel as needed.
2. Jacqueline Shotbolt would like to use their business to support hungry kids for hot lunch through her realtor business as an anonymous donor.
  - a. Discussion about that money be spent for the fruit bowl and regular stocking of the office food would be more beneficial than a few hot lunches for kids. It's difficult to decide which children do not receive hot lunch due to lack of funds or because of food preferences.

**Leanna will draft an email to Ms. Shotbolt about donations going to this cause with a budget.** She will include a list of what we buy and an approximate budget.

    - i. Budget currently is about \$50/ month for fruit bowl. \$40/ month for perishable lunch food like yogurt, cheese stickers etc.

### Composting program:

1. Students are doing very well. The bins are full and we are now on a bi-weekly pick up schedule from the city.
  - a. **Amy will send an email to Sadie Miller** (waste management manager for Fort Saskatchewan) and ask what our options are for another bin or a weekly pick up schedule.

## **New Business Fundraisers:**

### **Green Space Project Report:**

In the design phase to develop an alcove on the southeast side of the school by playground doors into a quiet reading space. Will also be functional for additional outdoor classroom space for teachers. Benches and possibly some protection from the elements. Jennifer Dechaine is working with Playquest to get an idea of the budget for grant writing.

### Tree Canada Grant:

Received letter from EIPS to support planting succession trees in the front of the school yard. Grant Deadline Dec 12. Jennifer Dechaine is taking care of the application.

## Diabetes Fundraiser:

Notes above.

## Teacher Appreciation Strategy Updates: - Amanada Shand

1. Treats will be brought for the staff meeting on December 7th taken care of by Amanda Shand.
2. Snacks for zen den need to be replenished
  - a. **Motion to spend \$60 on refreshments for the zen den this month**
    - i. **Motioned by JJ Dechaine**  
**Second by Amy Archibald**  
**motioned passed by the group.**

## Questions:

Discussion about the teachers submitting a personal wish list via Amazon (making it public). The discussion ended with a decision that donations or gifts for teachers need to be more informal and not publicly advertised due to undue expectations of teachers expecting gifts from parents.

Meeting adjourned 9:04

## Action:

- Reassess Teacher appreciation budget in January
- Thiel's fundraiser review in January.
- Spring Fundraising ideas for Diabetes.
- The check will be paid by Jasmyne this week.
- Jennifer Dechaine needs to approve AGLC report and Jasmyne will submit. Due January 3, 2023.
- Leanna Bechtel draft an email to Jacqueline Shotbolt about offering anonymous business donations towards food for students.
- Amy will send an email to Sadie Miller to ask our options for another green bin moving forward.



- Tree Canada application deadline Dec 12 - Jennifer Dechaine.