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# École Parc Élémentaire Fundraising Society Meeting

Wednesday October 11th 2023- School Library 7:57 PM

## Attendees

Amanda Shand - Chair  
Rebecca Millburn - Vice Chair  
Jasmyne Garbe - Treasurer  
Danielle Rusk - Secretary  
Tandy Atchinson- Principle  
Ralph Sorochan - Trustee  
Jennifer Dechaine - Member  
Amy Archibald - Member  
Melanie Redfearn - Member

## Last Meeting Follow-up

Approval of minutes May 10, 2023 - approved by: Amy Archibald & Jennifer Dechaine

- a) Offset cost of movie night would love to but currently don't have money at the moment to do so, perhaps at a later date can re-examine this.
- b) Cover difference in the cost of the student agendas - Yes we can do this
- c) Volunteer Appreciation Night
- d) Reimburse Leanne Betchel

## Additions to the Agenda

None

Approval of Agenda October 11, 2023 - approved by: Danielle Rusk & Jennifer Dechaine

## Treasurer's Report: - Jasmyne Garbe - Treasurer

- 1. Available Savings Bank Account: \$3700.00
  - 2. Casino: = \$ 79 left of this revenue
  - 3. Green Space Funding: \$3800
  - 4. Land Based Learning Funding: \$140 left over, roll this over to General Account
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## Principals Report: Tandy Atchinson- Principle

1. Areas where Fundraising Committee can support:
  - a. Cost Share Movie Night
    - i. \$315 for the license to show the movie
    - ii. \$2,782 for the screen
  - b. Cost Share Movie Field Trip to Sherwood Park for Division 2 kids on October 27th
    - i. Anticipated cost of approximately \$1200 (busses & movie tickets)
  - c. Cultural Events
    - i. Carnaval
    - ii. Metis Fiddler

## Fundraising Reports

1. Spirit Wearl - Danielle Rusk
  - a. As long as order is in to supplier by November 17 we can have items before Christmas break
  - b. Only doing it once this year and offering a smaller menu
    - i. Pullover Hoodies in Multi - Colour (Adult/Youth)
    - ii. T-shirts in Multi - Colour (Adult/Youth)
    - iii. Zip Up Hoodies in Multi - Colour (Adult/Youth)
    - iv. Zip Up Hoodie in Multi-Colour (Women's)
    - v. Touques (With and without pom pom)
    - vi. Hats (Added as we won't be doing the spring sale, same style as last year)
  - c. Will check with the supplier to see if there are any minimum orders for any of the items, if there are will only offer the Adult/Youth Zip Up Hoodie.
  - d. Run the fundraiser October 20 - November 13 via online store on our website again
2. Farm To School - Marie Claude
  - a. Rolled out this week, deadline is November 5th for delivery to the school
3. Tru Earth - Amanda Shand
  - a. Going as usual

## Hot Lunch Report - Rebecca Millburn on behalf of Michelle Poitras

- a. Have 38 orders currently for Panago on October 31st
- b. Looking at Sky High Pizza and Donair for November

## Green Space Updates - Jennifer Dechaine

1. Annuals are all pretty much dead now
2. Leaving the plants in the front planters in hopes of discouraging the students from walking in them
3. Still need to drain the hoses and officially wrap things up for the season
4. Spending
  - a. Want to rebuild the vandalized planter box out front
  - b. Mme. Victoria has expressed interest in wanting to get the musical A-frame in the courtyard fixed. In the past students have seemed to continuously destroy it so need to figure out if it's worth it to fix it
5. Need to water the trees one last time, everything is looking healthy
6. Nutireen Grant, we haven't used it all yet.
7. Fundraising Committee can use the green space funds for other things as long as:
  - a. Money is replaced
  - b. Sufficient money is left for the Garden Club to purchase supplies when they start up in the spring again

## Teacher Appreciation - Grizzly Greatness - Amanda Shand

1. Create a form that parents/students could fill out, transcribe the message into a card and then give it to the teacher along with a little treat. **Amanda to get a sample form from Tandy and create our own. Rebecca will transcribe messages into cards.**

## Teacher's Stipend - Amanda Shand

1. Classes that typically receive the stipend:
  - a. ECS Group A
  - b. ECS Group B
  - c. Grade 1 - Allache
  - d. Grade 1 - Sass
  - e. Grade 2 - Irmani
  - f. Grade 2 - Grummett
  - g. Grade 3 - Tetreau
  - h. Grade 3 - Tremblay
  - i. Grade 4 - Ince
  - j. Grade 4/5 - Hodder

- k. Grade 5 - Choucair
  - l. Grade 6 - Ayeun
  - m. Mme. Victoria (Music)
2. Notes: Last year a stipend was also given to Mme. Joane, her role has changed slightly so she does not require it this year.
  3. Historically we have not given to PALS so it can be extended to the Kindergarten Transitions Class
  4. Historically we've given \$150/class but at this time we can't really afford to push it financially. Based on the information provided above by Tandy our total would be \$1300 if we did \$100/class. We could possibly consider a 'top up' in the new year depending on our finances.

### Pantry Items and Co-op Funds - Amanda Shand

1. \$646 from a donation for the pantry items in the office
2. \$250 in Co-op gift cards as well for the pantry items in the office
3. Needs to be something quick and individually packaged that can be handed out
4. Fruit didn't work so well, got fruit flies in the office, kids would see the fruit on the counter and the ones that didn't maybe need it would say they did
5. Lots of kiddos coming into the office looking for a spoon or a fork, maybe water bottles as well.
6. **Tandy & Amanda to talk with Sherri to see what is needed and the best way to monitor which kiddos are using the emergency food.**

### Casino - Jennifer Dechanie/Melanie Redfearn

1. Date got changed which means we won't be scrambling over the summer to find volunteers.
2. Got moved to the second quarter so we are now April, May or June, will be notified of our exact date in November
3. Assigned to the Camrose Casino, it's a smaller casino
4. Usually need 10 volunteers for each day (over 2 days)
5. Will be assigned a casino advisor by the casino that will give us further details as to how many volunteers are required and for which jobs

## Questions:

### Best Seats in The House Raffle for Christmas Concerts - Amanda Shand

1. Wanting to look at doing this fundraiser this year, was a big success in previous years

2. Blocked off seats for all 4 performances (afternoon and the evening ones) along with two parking stalls for each performance
3. Amanda has some left over raffle tickets, just have to figure out pricing
4. Tandy gave her approval

### Audit - Amanda Shand

1. Still needing one parent volunteer to help Marie Claude with the audit, haven't had any response from the parents since putting the note in the Grizzly Gazette.
2. Melanie has offered to help - will connect with Marie Claude

### Meeting adjourned - 8:37 PM

Next Meeting on November 29, 2023 7 PM (Will be combination of Nov/Dec meeting)

### Further Actions:

1. Danielle to confirm final details with supplier for Grizzly Gear, update store on website and provide write up to Sherri for Grizzly Gazette
2. Tandy to provide Amanda with Ardrossan version of their teacher appreciation so that Amanda can create our own form for our students/parents
3. Tandy and Amanda to talk with Sherri to see what is needed for pantry items and best way to track/monitor usage

### Motions:

*Pay for Compost Club equipment out of the Hot Lunch Fundraising Revenue.*

Motioned by: Amy Archibald

Seconded by : Melanie Redfearn

Voted: All in Favour

**MOTION PASSED**

*To approve 100\$ to each teacher from K-6 with Kindergarten being recognized as 2 different groups.*

Motioned by: Amanda Shand

Seconded by: Melanie Redfearn

Voted: All in Favour

**MOTION PASSED**