

École Parc Élémentaire Fundraising Society Meeting

January 24, 2024 - School Library 8:00 PM

Attendees

Amanda Shand - Chair

Rebecca Millburn - Vice Chair

Danielle Rusk - Secretary

Jasmyne Garbe - Treasurer

Tandy Atchison - Principal

Jade Jordan - Assistant Principal

Ralph SoroChan - School Trustee

Jennifer Dechaine - Member

Devon Klein - Member

Tamara Whitton - Member

Jenn Dechaine - Member

Amy Archibald - Member

Genista Garnett - Member

Absent

Michelle Poitras - Hot Lunch Coordinator

Melanie Redfearn - Member

Additions and Approval of the Agenda

No Additions

Approval of Agenda - approved by Danielle Rusk

Last Meeting Follow-up

Approval of minutes October 11, 2023 - approved by Jennifer Dechaine & Jasmyne Garbe

Approval of minutes November 29, 2023 - approved by Jasmyne

Treasurer's Report: - Jasmyne Garbe - Treasurer

1. Available Savings Bank Account: \$4,048.49 (Doesn't include the stipend cheques to be paid)
2. Casino: = \$ 79.19 left of this revenue
3. Green Space Funding: \$3,798.19
4. Monthly Food Resource Budget: \$646.84

5. Wix Account: \$966.23
6. Paypal Account: \$215.18

Website needs to be renewed for the year \$39.24 (see end of minutes for motion)
Additional bank access - deferred to next meeting
Merchant accounts - deferred to next meeting

Principals Report: Tandy Atchinson- Principal

1. \$600 surplus - was approved via email vote on December 23
2. March 15 - holding the Carnivale again, going with a different company this year than previous years approximate cost is \$600.00 to be covered by school.
3. February - one of our teacher's has graciously volunteered to organize the Jump Rope for Heart. Kids were thinking if they raise xxx amount of dollars they could have a movie day in the gym, Div 1 in AM Div 2 in PM. Kids could bring their own snacks or perhaps special snacks provided by the Fundraising Society - Nothing has been firmed up yet, more information to come

Fundraising Reports

1. Spirit Wearl - Danielle Rusk
 - a. Orders were all correct and distributed out before the Christmas Break except for one. Working with the vendor to get that corrected.
 - b. Comments have been made by parents that this year's decals seem to be much more faded than previous years.
2. Farm To School - Marie Claude West/ Rebecca Milburn
 - a. Got the cheque in the mail from Farm To School
3. Tru Earth - Amanda Shand
 - a. Going as usual

Hot Lunch Report - Amanda Shand on behalf of Michelle Poitras

- a. A & W Thursday and Friday this week
- b. Provider options - deferred till next meeting

Green Space Updates - Jennifer Dechaine

1. Planter out front that was vandalized, is it worth it to get it re- built or is what we currently have sufficient and we can save the money and allocate it elsewhere.
2. Is the gardening club going to continue this year, or is it kind of fading, if it is we can put most of the Green Space money back into things towards the school.

Action Item: Tandy will check in with the teacher's that run the program and get their thoughts for the upcoming spring/summer.

Teacher Appreciation - Grizzly Greatness - Amanda Shand

1. Ready to go, will have a write up in the Gazette this week. Really want to push these, and will post on our website as well. They will come through to the email and then Amanda and Rebecca will work together to get them to the teachers.
2. Zen Den - Needs to be restocked, nothing in there currently. Some snack items that went over really well were bags of chips, granola bars, things that are easy to eat and go. Use some of the Co-Op gift cards to purchase the snacks (see motion at end of minutes)

Action Item: Jade to put together a list for Amanda as to what items would be best to stock up with.

Action Item: Amanda to purchase items from Co-Op

Pantry Items and Co-op funds - Amanda Shand

1. Amanda has been checking in with Sherri periodically to see what supply levels are like. Students don't seem to be using this as much as they used to.

Casino - May - Melanie Redfearn

1. Deferred to next meeting as Melanie was not present at meeting

Questions:

None

Next Meeting:

February 14, 2024 @ 7:30 PM

Meeting adjourned - 8:49 PM

Further Actions:

1. Tandy and Jade to email Amanda a preferred list of snacks for the staff to stock up the Zen Den
2. Amanda to purchase items for the Zen Den
3. Tandy to check with teacher's that run the gardening program to see what their thoughts are for the upcoming spring/summer

Motions:

1. *To renew the website for another year for the amount of \$39.24*

Motioned by: Jasmyne Garbe

Seconded by : Danielle Rusk

Voted: All in Favour

MOTION PASSED

2. *To utilize \$100.00 of the Co-Op gift cards that are reserved for the pantry stock up to be put towards stocking the Zen Den. Then will re-evaluate at the February 14th meeting.*

Motioned by: Amanda Shand

Seconded by : Jasmyne Garbe

Voted: All in Favour

MOTION PASSED

Ecole Parc Fundraising Society

Treasurer Report

1/24/2024

Funds in WIX account:	966.23
Funds in PayPal account:	215.18
Casino account:	79.19
General Account balance 9/13/23:	8,098.32
less restricted funds (grants/donations to be used for specific purpose):	
Greenspace project	(3,798.19)
monthly food resource budget	(646.84)
(from Jacqueline Shotbolt)	
	(4,445.03)
less outstanding cheques:	
#291 - A&W (hot lunch)	(865.40)
	(865.40)
Total Funds available for use:	4,048.49
(Includes wix, paypal, and Casino)	