



# École Parc Élémentaire Fundraising Society Meeting

March 13, 2024 - School Library 8:00 PM

## Attendees

Amanda Shand - Chair

Devon Klein - Member

Danielle Rusk - Secretary

Tandy Atchison - Principal

Jade Jordan - Assistant Principal

Ralph Sorochan - School Trustee

## Absent

Rebecca Millburn - Vice Chair

Melanie Redfearn - Member

Jasmyne Garbe - Treasurer

Amy Archibald - Member

Michelle Poitras - Hot Lunch Coordinator

Jennifer Dechaine - Member

Genista Garnett - Member

## Additions and Approval of the Agenda

No Additions

Approval of Agenda - Deferred to next meeting

## Last Meeting Follow-up

Approval of minutes February 14, 2024 Deferred to next meeting

## Treasurer's Report: - Amanda Shand on behalf of Jasmyne Garbe - Treasurer

See Report following minutes

- Additional Bank access, credit card & merchant account agenda items to be carried over as they require further discussion and information.

## Principals Report: Tandy Atchinson- Principal

1. Spoke with staff and parents have asked why Div 2 isn't using the agendas. There's enough parent interest that DIV 2 staff would put them to use for next year.
  - a. Cost last year for DIV 1 = \$646.25 (anticipating the same for next year)
  - b. Cost for DIV 1 & 2 = \$1,126.26 + \$56 = \$1182.26

Would like to know if the Fundraising Society would cost share this with the school. Need to order the agendas for next year by April 5th to have them in time so it's time sensitive.

**Action Item: Amanda to put in Email for a vote due to time sensitive issues. .**

## Fundraising Reports

1. Spirit Wearl - Danielle Rusk
  - a. Vendor didn't seem to have any answer as to why the quality was so different with the silk screen logo compared to last year. Maybe it's time to look for a new vendor for next year. Will discuss further at the next meeting.
2. Cobs Bread - Amanda Shand
  - a. It was just a switch over of software and that's why Cobbs was unable to accommodate the fundraisers. Everything is back up and running now.
3. Tru Earth - Amanda Shand
  - a. Going as usual

## Hot Lunch Report - Amanda Shand (on behalf of Michelle Poitras)

1. Waiting on Lunchbox to provide us with a list of the vendors in our community that already participate with Lunchbox and their pricing.
2. Lunchbox has their pricing and then schools typically add \$0.25/item for their profits
3. Lunchbox does offer year round pricing as well as the opportunity for parents to purchase more than one hot lunch at a time.
4. We would be down about \$1.75/order on the fundraising side, but is the loss of profit worth it in order to ensure we are not burning out the hot lunch coordinator.
5. Will discuss further at April's meeting
6. **Motion for ink/labels/paper reimbursement to Michelle deferred to next meeting**

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## Green Space Updates - Jennifer Dechaine

Deferred to next meeting

## Playground Expansion Committee Update - Danielle Rusk

1. Still just applying for grants to try and get some funds.

## Teacher Appreciation - Teacher's Lunch - Amanda Shand

1. Would like to look at doing this in May, previously it's been a potluck provided by parents, then COVID hit and it was catered. Teacher's have no preference as to potluck or catered, they just enjoy getting lunch. **Deferred further discussions to next meeting**

## Teacher Appreciation - Grizzly Greatness - Amanda Shand

1. Have 19 Grizzly Greatness to hand out that Rebecca worked very hard on making them pretty. Need to set up a date to deliver them, choose not to do it in assembly, Griz will hand deliver them to the teacher's in the classrooms instead.

**Action Item: Amanda and Rebecca to work with Tandy and Jade to set up a date and time that works with Griz's very busy schedule.**

## Zen Den - Amanda Shand

1. Need more snacks, the teacher's were very appreciative of the snacks and have gone through them all.

**Action Item: Amanda will work with Tandy and Jade to replenish what has been eaten.**

## Pantry Items and Co-op funds - Amanda Shand

1. Amanda has been checking in with Sherri periodically to see what supply levels are like. Students don't seem to be using this as much as they used to.

## Casino - May - Amanda Shand on behalf of Melanie Redfearn

1. Had a respectable amount of parents volunteer. Should have enough volunteers but would like to get a few more just in case.
2. Application went into the AGLC yesterday (which is well ahead of the cutoff date)
4. Melanie will be working on the shift schedule

### Questions/ other business:

## Outdoor Movie Night - Amanda Shand

1. Would the school be interested in hosting another one for next year?
2. Fundraising Society to cost share approximately \$1500
3. Possibly look at getting corporate sponsors this year to help offset some of the costs

**Will add to the agenda for April's meeting to discuss further**

## Parent Survey - Amanda Shand

1. Should we send out a survey to our parents asking how they would feel about hot lunch prices increasing etc.
2. Perhaps send out a general overall engagement survey (what barriers are preventing you from joining school council etc.)

**Will add to the agenda for April's meeting to discuss further**

## Kindergarten Orientation Night May 29 5:30-6:30 - Amanda Shand

1. Would like to have a School Council Executive Member there to give a brief speech to the parents about SC & FS.

**Action Item: Amanda will check her schedule and plan to attend, if she can't she'll reach out to the executive to see if someone else can attend.**

### Next Meeting:

April 10, 2024 @ 8:00 PM in Library

Meeting adjourned - 8:04 PM



## Further Actions:

See items in red

## Motions:

1. *Should EPE Fundraising Society cover the costs of the agendas for DIV 1 & DIV 2 for the 2024/2025 School year?*

Motioned by: Amanda Shand

Seconded by : Danielle Rusk

Voted: All in Favour

**MOTION PASSED - VIA EMAIL VOTE DUE TO TIME SENSITIVE ISSUE**

**Ecole Parc Fundraising Society**

**Treasurer Report**

**3/13/2024**

Funds in WIX account:	1,070.28
Funds in PayPal account:	306.61
Casino account:	79.19
General Account balance 3/13/24:	9,467.44
less restricted funds (grants/donations to be used for specific purpose):	
Greenspace project	(3,798.19)
monthly food resource budget	(646.84)
(from Jacqueline Shotbolt)	
	(4,445.03)
less outstanding cheques:	
<b>Total Funds available for use:</b>	<b>6,478.49</b>
(Includes wix, paypal, and Casino)	