



École Parc Élémentaire Fundraising Society Meeting

April 10, 2024 - School Library 8:00 PM

Attendees

Amanda Shand - Chair

Jennifer Dechaine - Member

Rebecca Millburn - Vice Chair

Amy Archibald - Member

Danielle Rusk - Secretary

Michelle Poitras - Hot Lunch Coordinator

Tandy Atchison - Principal

Jade Jordan - Assistant Principal

Ralph Sorochan - School Trustee

Absent

Jasmyne Garbe - Treasurer

Melanie Redfearn - Member

Genista Garnett - Member

Call To Order: 7:55 PM

Additions and Approval of the Agenda

No Additions

Approval of Agenda - Rebecca Millburn 1st , Jenn Dechaine 2nd

Last Meeting Follow-up

Approval of minutes February 14, 2024 - Jenn Dechaine 1st, Amy Archibald 2nd

Approval of minutes March 13, 2024 - Jenn Dechaine 1st, Amy Archibald 2nd

Treasurer's Report: - Amanda Shand on behalf of Jasmyne Garbe - Treasurer

See Report following minutes

- Additional Bank access, credit card & merchant account agenda items to be carried over as they require further discussion and information.

Principals Report: Tandy Atchinson- Principal

1. Movie night with Fresh Air Cinema's some suggested dates - September 20, or September 27th.
 - a. Paid \$2,650 last year
 - b. Possibly add the karaoke back again?
2. Movie night **September 20, 2025** and then hold a school halloween dance in October?
3. Thank you for helping with the agendas, total cost was \$1,146.96 don't need to pay it till next year.

Motion: School Council will contribute up to \$1600 towards outdoor movie night.

Fundraising Reports

1. Spirit Wearl - Danielle Rusk

- a. Looking at starting earlier in the fall before school and keeping it open longer to catch new families. Kindergarten open house night is May 29th, would like to have something set up by then to catch our newest families.
- b. Want to explore using another vendor this year, reach out to Enhance It here in the fort to keep it local
- c. look at having an outgrown it grizzly gear sale maybe? Or Facebook group for families to get gently used grizzly gear

2. Tru Earth - Amanda Shand

- a. Going as usual, have \$70 in our American account that we need to bring into our Canadian account, works out to be about \$100 CAN.

3. Cobs Bread - Amanda Shand

- a. Nothing new to report

Hot Lunch Report - Michelle Poitras

1. Panago next week
2. Sell about \$800-\$900 everytime we do a hot lunch, not sure how much of that comes back to us.
3. Not keen on using a platform to do the hot lunches, school would lose a lot of money doing it that way
4. At a crossroads as it's a lot of work and difficult to retain a hot lunch coordinator, using a platform would alleviate this issue.
5. Hot lunch is not sustainable with our growing school to be run by just a volunteer parent.
6. Make a decision as our last order of business to make sure that its' ready to go for next year.

Action Item: Amanda to reach out to lunchbox to get some additional information.

Motion: School Council to reimburse Michelle \$80.00 for supplies used (ink/labels/paper) for the hot lunch program.

Green Space Updates - Jennifer Dechaine

1. Reached out to get new garden boxes, cost of materials etc. approximately \$500.00
2. A-Frame - not worth replacing at this time
3. Might be short on supplies for the mud kitchen, want to look through the cupboards to see what we have.
4. Going to be seeds in the next coming weeks for planting. Will asses what we have and then come back with a request for funds if needed

Playground Expansion Committee Update - Danielle Rusk

1. Still just applying for grants to try and get some funds.
 - a. City of Fort Saskatchewan just posted a link on their website for grants
 - b. Look into seeing if we can do casino coverage if a group is unable to do theirs
 - c. 50/50 draw

Teacher Appreciation - Teacher's Lunch - Amanda Shand

1. May 28th as the date, use the Venue again - Amy to spearhead and reach out to Amanda if she needs assistance.

Teacher Appreciation - Grizzly Greatness - Amanda Shand

1. April 17 will hand deliver them to the teacher's in the classrooms along with Griz.

Zen Den - Amanda Shand

1. Need more snacks, the teacher's were very appreciative of the snacks and have gone through them all.

Motion: Us the Co-Op gift cards to purchase up to \$150.00 worth of snacks to restock the Zen Den.

Pantry Items and Co-op funds - Amanda Shand

1. Amanda has been checking in with Sherri periodically to see what supply levels are like. Students don't seem to be using this as much as they used to.

Casino - May - Amanda Shand on behalf of Melanie Redfearn

1. Schedule will be done by the end of the month, and enough volunteers to fill all the shifts. Shifts will be 4:30 - 1:30 AM.
2. Will set up car pools/travel buddies as well
3. Paperwork has been filed

Questions/ other business:

Next Meeting:

April 10, 2024 @ 8:00 PM in Library

Meeting adjourned - 9:03 PM

Further Actions:

See items in red

Motions:

1. *The School Council will contribute up to \$1600 towards the cost of Outdoor Movie Night.*

Motioned by: Amanda Shand

Seconded by : Jenn Dechaine

Voted: All in Favour

MOTION PASSED

2. *The School Council will reimburse Michelle \$80 for supplies used (Ink/labels/paper) for the hot lunch program.*

Motioned by: Amanda Shand

Seconded by : Amy Archibald

Voted: All in Favour

MOTION PASSED

3. *Use the Co-op gift cards to purchase up to \$150.00 worth of snacks to replenish the Zen Den.*

Motioned by: Amanda Shand

Seconded by : Jenn Dechaine

Voted: All in Favour

MOTION PASSED

Ecole Parc Fundraising Society

Treasurer Report

4/10/2024

Funds in WIX account:	739.25
Funds in PayPal account:	252.41
Casino account:	79.19
General Account balance 4/10/24:	10,960.29
less restricted funds (grants/donations to be used for specific purpose):	
Greenspace project	(3,798.19)
monthly food resource budget	(646.84)
(from Jacqueline Shotbolt)	
	(4,445.03)
less outstanding cheques:	
Total Funds available for use:	7,586.11
(Includes wix, paypal, and Casino)	